

H.S.A. Bi-Weekly Payroll Deduction Election Form

Please make your payroll deduction selections using the guidelines below:

Re-Occurring 2026 Bi-Weekly Deduction on Every Paycheck $_____

Single- $4,400 Max UP TO $111.54 per pay MAX

Family- $8,750 Max UP TO $240.38 per pay MAX

City Up-Front Contribution is given on a prorated amount:

Month of Beginning Employment	Amount of Up-Front Contribution
January 1 – June 30	$1,000 Single / $2,000 Family
July 1 – December 31	$500 Single / $1,000 Family

After $1,000 Single / $2,000 Family City Up-Front Contribution + City Matching Contribution of $125 for 2026 to be disbursed Quarterly in Mar, Jun, Sept, & Dec Totaling another $500 for both Single and Family

IF you are currently age 55 or older – you can contribute an EXTRA $1,000;

Single - $5,400 Max UP TO $150.00 per pay

Family - $9,750 Max UP TO $278.85 per pay

_____ _____

Employee Name (please print) Employee Signature & Date